CRITERION VI

GOVERNANCE, LEADERSHIP AND MANAGEMENT

ACADEMIC AND ADMINISTRATIVE AUDIT

(AAA)

DATA VALIDATION & VERIFICATION

DVV

KEY INDICATOR 6.5

METRICS 6.5.3

GOVT. M.H. COLLEGE OF HOME SCIENCE AND SCIENCE FOR WOMEN, AUTONOMOUS JABALPUR (M.P.)

Academic and Administrative audit

GOVT. M. H. COLLEGE OF HOME SCIENCE AND SCIENCE FOR WOMEN, JABALPUR SESSION 2021-2022

Certificate

THIS CERTIFICATE IS PRESENTED

TO

Govt. M.H. College of Home Science and Science for Women, Jabalpur (Code-3303)

For Completion

of

Academic and Administrative Audit

2021-22

Commissioner Higher Education, GoMP, Chairman SLNC

Member Secretary, State Level NAAC Cell (SLNC)

Divide by zero error encountered.

College Name : 3303, Govt M H College of Home Science and Science for Women Jabalpur

Submit Status : Submitted

Academic and Administrative Audit (AAA) - 2023   (कुल प्राप्तांक : 530/1000)

Section: Passage

क्रमांक	विवरण	प्राप्तांक
1.	Write an introductory passage about the institution showcasing the ambience,highlights,growth and achievements since the time of establishment to date.(1000 Words) Vision Government M H College of Home Science and Science for Women will be the college of opportunities for women coming from diverse background by offering quality education for their overall personal and Professional development to meet the challenges of society Mission To make women self-reliant and self sufficient by imparting quality education along with excellence in extracellular activities To provide access equity in Higher Education To create congenial atmosphere for development of character personality soft skills ethical values courage and self confidence To train young women for their future life to make best use of Information and Communication Technology Journey at a Glance On July 15 1954 Government M H College of Home Science and Science for Women came into existence to promote higher education among Women The idea of establishing an educational institute to educate women of central India was conceived by Honble Shri Parmanand Bhai Patel a renowned industrialist and a great philosopher of Jabalpur On April 27 1956 the foundation stone was laid down on 11 acres of government land situated in the heart of Jabalpur city by the then Chief Minister of MP Looking at the progress of the Home Science and Arts Faculty Government of Madhya Pradesh in 1958 granted permission to conduct science classes under science faculty as well The college is affiliated to Rani Durgavati Vishwavidyalaya Jabalpur which awards degrees to the students Government M H College is one of the pioneering institutions of Madhya Pradesh that adopted the autonomous system in higher education in 1989 NAAC accredited the college with B plus plus grade in 2003 and subsequently with A grade with CGPA 3 point 41 in the 2nd cycle in 2012 and B plus grade with CGPA 2 point 61 in the 3rd cycle in 2019 The college was selected in the UGC scheme College with Potential for Excellence in 2004 To keep pace with the changing scenario the courses are adequately strengthened to include basic as well emerging interdisciplinary and application oriented areas to meet local regional and national needs Sufficient freedom is allowed to the students to choose the courses best suited to their interest and capabilities The college also emphasizes on value based education to inculcate soft skills With the adoption of NEP 2020 eight Vocational fourteen New Elective courses have been introduced Internship Field project form an integral part of the curriculum for all UG and PG classes The College has developed integrated application software which is web enabled comprising of different modules such as Admission Student Scholar Account Hostel Fee Staff Attendance and Examination Institutional highlights and Achievements Physical Infrastructure 10 point 75 acre land Hostel blocks accommodating about 700 students 2 Ramps and Lifts 3 ICT enabled seminar rooms ERP System 24 Laboratories 5 computer Labs Virtual class room Lecture capturing system in three classrooms Intercoms in each department Museum Archive Well maintained garden Auditorium Pure drinking water facility Public address system and CCTV camera Canteen Stationary Shop Juice corner Cycle stand Common rooms Bungalows Principal 1Warden 2 nonteaching staff 2 Academic Infrastructure Academic flexibility at UG and PG Levels PG in 10 Subjects and 46 course combinations in UG after adoption of NEP 2 PG Diploma Courses Bridge course Remedial coaching Research Facilities Publication of Research Journal college magazine and departmental magazines Number of Research guide 13 Internet facility through LAN Library with 62626 books Guest lecture by eminent professors PG library in each department Library and Computer Facility in Hostel Reading room e-Library Number of books published 9 Skill Development Various training programs Webinar Seminars Workshops Internships etc is regular feature of the curriculum Career opportunities are promoted by the Vivekananda Career guidance Cell of the College Career fair is organized every year with participation of different entrepreneurs Extension Activities Community Work through NCC NSS Red cross society Red Ribbon Club Eco Club Election Literacy Club and Departmental Club activities Blood Donation Visit to Blind school Old Age Home and slums Adult Education Awareness against AIDS Medical Checkups Plantation Run for democracy Nukkad Natak Sarv Dharm Sabha on Martyrs Day First aid Training Provision for vermin compost from waste and Rain Water Harvesting Healthy Practices Quality checks on Academic and Administrative work Under the Teacher Guardian Scheme every teacher is a Guardian to a group of students Special considerations for Physically Challenged students Special Guest lectures on Personality Development Provision for Campus Selection AntiRagging and Grievance Cell Regular FDPs Assessment of Teachers by Students Various Scholarship for weaker sections Special attention to Advanced and Slow Learners Ecofriendly Activities Theme based exhibitions Conduction of online Quiz Celebration of important days Event management through various activities clubs Round the Clock Security Sports The College has adequate Infrastructural facilities for sports indoor as well as outdoor A Big ground for track events A gymnasium for staff as well as students and an open gym in the lawn Various activities such as marshall arts yoga and training for various sports are organized Students participate and qualify for different levels of sports such as Inter University Inter District Inter State National etc NCC The college has one wing of NCC various camps are organized Few students of this college have also participated in the RDC parade in previous years NSS The college has two wings of NSS through which it works for the uplifted of the villages Sihoda and Natwara adopted by the college Every year a camp for seven days is organized doring which the members work in the direction of health and hygiene cleanliness green initiatives adult literacy anti-alcoholism etc The College has earned laurels since its establishment the alumni of this college are well placed at national as well International platforms The faculty teaching as well non-teaching is competent in carrying out multidimensional activities It has come a long way in fulfilling its vision and mission	-

Section 1: Curricular aspects   (प्राप्तांक : 118/160)

क्रमांक	विवरण	प्राप्तांक
1.	**Do the HEI have an academic calendar?** ◉ Yes ○ No **Documents to be uploaded as evidence** **1.Copy of academic calendar** **2.Timetable for the year**	5
2, 3,	**Give the details of % of students enrolled against the seats in each category.** S.No Program NoSeats NoEnrollment	2: 5 3: 5

क्रमांक	विवरण				प्राप्तांक
4.	1 B.H.Sc.		190	46	4: 3
	2 B.Sc.		1330	1016	
	3 M. Sc. Home Science		100	58	
	4 M. Sc.		200	190	
	5 PG Diploma		80	50	
	Total		**1900**	**1360 (71%)**	
	Documents to be uploaded as evidence **3. List and details of programs/courses and subjects** **4. Seat Confirmation certificate (Sanctioned Seat)** **5. Admission list duly signed by the Principal**				
5.	**Give the number of courses in which CBCS / Elective Courses is implemented in the HEIs under NEP-20** 13 **Documents to be uploaded as evidence** **6. List of courses and curriculum design of CBCS / Elective courses** **7. Ratio of CBCS / Elective courses against the total courses offered**				10
6.	**Give the number of Value added/ certificate/ diploma/ add-on courses offered including online MOOC programs like SWAYAM, and NPTEL offered with more than 30 contact hours in last 5 years under various programs?** 14 **Documents to be uploaded as evidence** **8. List of courses and curriculum design of Certificate courses** **9. Ratio of certificate or add-on courses against total number of courses offered**				10
7.	**Percentage of students enrolled in certificate, Add on/value-added, MOOC like SWAYAM, NPTEL.** ◉ Yes - More than 30% ○ Yes - 20-30% ○ Yes - Less than 20% ○ Yes - Less than 10% **Documents to be uploaded as evidence** **10. List of students enrolled in courses.**				10
8.	**Number of vocational courses running in college.** ◉ Yes - More than 5 ○ Yes - 3-5 ○ Yes - 1-3 ○ No **Documents to be uploaded as evidence** label class="col-md-12 control-label"> **11. List of courses and Syllabus.**				5
9.	**Number of students registered and number of students who completed course and SWAYAM & NPTEL** **Registered** Registered **Completed** Completed **Documents to be uploaded as evidence** **12. List of no of students with topic name**				0

	Percentage of students undertaking project work/field work/internship/apprenticeship/community engagement.			
S.No	**Students Projectwork**	**Students Fieldwork**	**Students Internship**	**Students Apprenticeship**
1	0	0	859	0

10.	**Documents to be uploaded as evidence** **13.Notice** **14.Attendance sheet**				10

	(A)Which are the most popular add-on/certificate courses offered?(B)Courses where there are 60% or more students against the planned seats.			
S.No	**Add On Courses**	**Duration**	**No.of Seats**	**No.of Enrollment**
1	NA	NA	0	0

11.	**Documents to be uploaded as evidence** **10. List of courses and curriculum** **11. Ratio of popular courses against the total certificate / add-on courses offered**				0
12.	**How many courses are offered that include experiential learning through project work/field work/internship during last five years?** 23 **Documents to be uploaded as evidence** **12. List of courses and curriculum** **13. Ratio of courses with experiential learning against total number of courses**				10
13.	**How many MoUs does the HEI have with organisation/industry/NGOs for internship/ projects/Job oriented courses /skill training?** 14 **Documents to be uploaded as evidence** **14. List of MoUs and details of duration , purpose and activities under the MoUs**				5

क्रमांक	विवरण	प्राप्तांक
14.	**Is there a formal mechanism for taking feedback from students and parents on their satisfaction in academic practices of the HEI?** ◉ Yes ○ No **Documents to be uploaded as evidence** **15. Survey questionnaires and collected data**	5
15.	**Is the feedback received from above mechanism analysed for taking corrective actions?** ◉ Yes ○ No **Documents to be uploaded as evidence** **16. Reports developed in the past**	5
16.	**Give the Number of Student Development Programmes organized during last 5years in form of Lectures/ workshop/ training.** **192** **Documents to be uploaded as evidence** **17. Brochures, Event Summary, Photos**	10
17.	**Did the HEI conduct SWOC analysis in every academic session** ○ Yes - Every Year ○ Yes - Once in Two Years ○ Yes - Once in Every 5 Years ◉ No **Documents to be uploaded as evidence** **18. Details of SWOC analysis with action plan for improvement.**	0
18.	**How are cross-cutting issues (Gender equity, Professional ethics, Human values, Environment and Sustainability) incorporated into the curriculum?** • The college offers Foundation Course for all undergraduate students which include – Entrepreneurship development, Environmental Awareness, Basic computers and Moral Values. • Environmental Awareness/Management is a paper in M.Sc. (Resource Management). • The syllabus of M.Sc. IIIrd and IVth sem. (Food & Nutrition) includes papers relating to nutrition and health of women, children and grown-ups. • Students are trained by experts for Yoga and self- defense under Marshall Arts. • The departmental clubs display wall magazine on their • Respective notice boards relating to cross cutting issues on Current affairs. • The college celebrates important dates like World Women's' Day, Human Rights Day, International Yoga day, International Youth day," Paryavaran Pakhwada" etc. • Renowned Experts are invited to give lectures on professional ethics. • Vivekananda Career Guidance cell conducts various training programmes addressing human values and professional ethics. • The Personality development cell conducts various lectures For overall development of the students. • Extension Activities through NCC, NSS and departmental clubs are conducted. Awareness regarding POCSO act through various activities is also carried out. • Health check-ups are conducted from time to time. • Celebration of birth centenaries and other commemorative days is done. • Swachhta Abhiyan and Plantation at notable dates form a regular feature of the institution. **Documents to be uploaded as evidence** **25.Copy of academic calendar,Portions of syllabus where cross cutting issues are addressed**	-
19.	**Initiatives taken by the college for Cross-Cutting Issues(Seminars,Guest lectures,debates,selfdefence camps,Themebased painting competition etc).** **25** **Documents to be uploaded as evidence** **26.List of activities on all 4 cross-cutting issues, New course, Add on Certificate**	5
20.	**Has the HEI Collected Teacher, Employer, and Alumni feedback** ◉ Yes ○ No **Documents to be uploaded as evidence** **27.Sample copies of the feedback,ATR,Analysis of feedback,Website etc.**	15
21.	**Any specific curricular aspect of the HEI which might considered as best practice maybe highlighted?** I Title Development of Event Management Skills Objective Promotion of Management skills The Context Creating opportunities to become self reliant The Practice Every department forms its activity club at the beginning of each session This club carries out various activities throughout the year such as publication of departmental magazine updation of wall magazine, conduction of workshops seminars and lectures. Various competitions like quiz poster slogan essay writing debates speech etc Evidence of Success This practice promotes participation of those students who were otherwise introverts and stayed behind Problems Encountered Time management with different batches II Title Stress Management and Awareness to Fight Corona Objectives Yuva Shakti Corona se Mukti The Context Regarding misconceptions about vaccination and other preventive measures The Practice A presentation discussing the symptoms, preventive measures or precautions regarding the spread of the pandemic and its remedies was shown to all the students A record of attendance of the presentation as well as the vaccination details of the entire students and staff was maintained in the institution Evidence of Success Highly fruitful in promoting awareness and removing the misconception Problems Encountered Program had to be conducted online along with offline mode because people were confined to their houses **Value Addition in curriculum** Beyond the core subjects the college implements various elective and vocational courses which equip the students with additional skills and knowledge which can benefit them in future Several value added courses such as Food Production Tie and Dye Agriculture Fisheries Solar Energy E-Taxation creative writing etc are also provided which improve the learning outcome of the students It also integrates project and internship based learning which provides first hand knowledge to the students ICT based learning is also provided which prepares them for the global needs	-

क्रमांक	विवरण	प्राप्तांक
	Expected Learning Outcome from the modified curriculum or related practices The expected learning outcome from the modified curriculum and related practices such as internships, projects, apprenticeships aims at providing the students a deeper understanding of core subjects. The modification in the curriculum target improved mastery of skills leading to a more positive learning experience. These modifications also address the different learning styles of the students ensuring a greater chance of success. It provides skill based learning on which they can depend in future. **Employability enhancement through this new curriculum.** The new curriculum provides a powerful tool for students of all streams to develop a strong foundation and secure promising job opportunities Since our college holds Science and Home Science streams the students can get enriched with real world applications of scientific concepts. This could include courses like software and hardware networking, Programming data analyst, cloud computing, preparation of aquarium, mushroom cultivation, medical diagnostics, environmental consultant etc. As for as Home science is concern the students learn various skills such as textile designing food processing, bakery products, confectionaries, budget making, interior decoration, soft toy making, landscaping etc. Partnering with relevant industries can ensure job opportunities.	

Section 2 : Teaching- Learning and Evaluation   (प्राप्तांक : 86/190)

क्रमांक	विवरण	प्राप्तांक
1.	**Give the Category wise Students profile in the HEI last 5 years against the sanctioned seats?** See table below *M-Male, *F-Female Documents to be uploaded as evidence 1. Number of students admitted under each category (List duly signed by the Principal)	**5**
2.	**Profile of all faculty members of the institution, gender-wise, caste-wise and qualification wise(including guest faculty)** See tables below **Teching Staff Working Percentage : 149%** Documents to be uploaded as evidence 2. Number of faculty members	**5**
3.	**What is the faculty members : student ratio in the HEI?** **0 : 1** Documents to be uploaded as evidence 3. Total number of faculty members against students (Teachers will include guest faculty who have worked for one complete academic session)	**0**
4.	**Does your HEI conduct remedial classes for weaker students? If yes, how many classes were conducted and how many students have been benefited** **Total No. of classes 250** **Total No. of student 1500** Documents to be uploaded as evidence 4. Details of subjects , number of classes , duration , number of students who attended , any special feature of the remedial classes at the HEI	**10**
5.	**Highest qualification of faculty members(Please mention no.of teaching staff)** See table below Documents to be uploaded as evidenc 6.Certificates.	**7**

Table (Item 1): Category wise Students profile

S.No	Category	Year 2017-18 M	Year 2017-18 F	Year 2018-19 M	Year 2018-19 F	Year 2019-20 M	Year 2019-20 F	Year 2020-21 M	Year 2020-21 F	Year 2021-22 M	Year 2021-22 F
1	Other	0	0	0	232	0	0	0	0	0	0
2	General	0	0	0	490	0	348	0	260	0	326
3	OBC	0	0	0	202	0	497	0	584	0	597
4	ST	0	0	0	288	0	215	0	222	0	249
5	SC	0	0	0	230	0	180	0	175	0	172

Table (Item 2): Sanctioned Position

Teaching faculty			Non-teaching staff	Technical staff
Professor	Associate Professor	Assistant Professor		
7	0	68	18	14

Working Position

Teaching faculty					Non-teaching staff	Technical staff
Professor	Associate Professor	Assistant Professor	Guest Faculty	Guest Faculty - Janbhagidari		
5	31	15	22	39	6	11

Table (Item 5): Highest qualification of faculty members

S.No	Ph.D.	NET/SLET	Ph.D.with NET/SLET	D.Lit
1	61	1	1	0

क्रमांक	विवरण	प्राप्तांक
6.	**Do the teachers of HEI use ICT based tools (smart/interactive boards, computer labs, google meet/google classroom / zoom/MS Team/Cisco WebEx) for teaching? Name them.** ◉ Yes - Use all interactive boards/smart classes, online tools and e modules for assessment ○ Yes - Use only Online Tools ○ Yes - Use only e-modules for assessment ○ Yes - Use only smart classes/interactive boards ○ No **Documents to be uploaded as evidence** **5. Details of tools use and number of courses for which these were used**	20
7.	**How does the college ensure Outcome Based Education** Our college implements OBC through a series of steps that focus on the result of learning rather than content delivery 1. Design clear learning outcomes with define learning outcomes for each course which are achievable and relevant. These outcomes indicate the skills and knowledge of a student acquires after completing the course. 2. Curriculum design teaching learning is planned assignments in cooperating various projects and curriculum is design so that the student achieve the learning outcomes 3. Assessment and feedback a students are assessed through various modes of continuous evaluation apart from the main theory and practical exams regular feedback enable teachers to help the student better 4. Analysis and improvement the institution evaluates the effectiveness of obe through student performance and feedback and continuously makes efforts to improve	-
8.	**Does the college have a policy for Learning Outcomes (PO, CO, PSOS) & their attainment?** The policy of the institution is to emphasis the learning outcomes and developed implement and assess them throughout the program 1. The learning outcome should describe the knowledge and skill, the student will gain at the end of the program 2. Learning outcome are a road map for all stakeholders 3. Learning outcomes should directly target student learning 4. Learning outcomes are reviewed and revised to ensure the national and global needs Attainment of learning outcome is assessed through variety of methods 1. CCE 2. Group discussions 3. Presentations 4. Exam results 5. Placement and student progression 6. Feedback office wooden performance for improvement 9.Sample of some attainment tools used (At least 10 students). 10.Sample of learning outcomes.	-
9.	**How does the HEI identify Slow and Advanced Learners? What are the strategies for slow and advanced learners (other than remedial classes)** A combination of methods are used to identify slow and advanced learners and then provide them required support 1. Marks obtained in exams projects assignment test 2. Participation in class discussion asking questions 3. Performance in various activities quizzes and competitions 4. Previous academic records and learning environment Slow learners:- pears and teachers provide tutoring and supplementary instructions for guidance 1. Mentoring programs (teacher guardian) 2. Workshop and skill oriented trainings 3. Technique for better time management 4. Giving notes 5. Taking test and encouragement Advance learners:- 1. Smaller class quiz 2. Challenging course work 3. Offer honours program 4. Projects and research work 5. Independence study 6. High performer taking under graduate classes 7. Provide support for success 11.Time table, Mechanism for identification of Slow and advanced learners	-
10.	**What are Teaching-Learning initiatives undertaken by HEI for Experiential learning** Experiental learning involves doing reflecting applying and learning 1. Role playing:- create sceneries of real world situation in historic event scientific experiment where student actively participate and make decisions 2. Case study:- consider situation that challenge students to analyse problem developed situation and think of different perspective 3. Incorporation of games into learning to make it inter reactive and involve more student participation and motivation 4. Educational visits and internship participation of a student outside the classroom facing real world experiences. 5. Project based learning:- project are assigned to students where they research plan and execute their finding in teams. **Documents to be uploaded as evidence** 12.list of activities of Experiential learning, Report, and Photos related to activities	-
11.	**List of activities performed by different departments for Participative Learning** Participated learning activities are plan for the specific needs of the learners and topics. Some of the activities performed by the different departments are:- 1. Brainstorming:- present a question and let new ideas bhi generated 2. Discussions:- students share their knowledge and perspective through these. 3. Case studies:- students have to participate and analyse and identify the problem in particular real world problem. 4. Role play:- a particular topic is presented and students are registered to act them out 5. Games:- educational games to reinforce learning Project, debate service field topics are some more activities practiced by the different departments. **Documents to be uploaded as evidence** 13.Photos of activities of different participative learning, attendance	-
12.	**Highlight the Student Centric Method of Problem-solving used by HEI** In order to build confidence for tackling problem independently the teachers of this institution act as guides facilitating and providing support as and when needed some of the methods adopted by HEI 1. Enquiry based learning 2. Project based learning 3. Case studies learning 4. Educational games and competitions 5. Your learning through group work 6. Brain stroming and testing Thus developing creative problem solving and innovation **Documents to be uploaded as evidence** 14.List of Projects of problem-solving methods, List of students	-
13.	**Is there a formal Guardian/Tutor program in the HEIs? What is the Guardian : Mentee ratio.?** ○ Yes - With less than 1:10 ○ Yes - With ratio 1:10 ◉ Yes - With a ratio more than 1:10 ○ No **Documents to be uploaded as evidence** **6. Details of activities under the program**	2

क्रमांक	विवरण	प्राप्तांक
14.	**Are there well-defined learning outcomes set and fulfilled for a program / course?** ◉ Yes ○ No **Documents to be uploaded as evidence** **7. Give samples of courses with well-defined learning outcomes**	5
15.	**What are the evaluation techniques employed by the HEI for Internal Assessments?** ☑ CCE (Mention types) ☐ Solving previous year question papers ☐ Display and discussions of answer sheet ☐ Discussion of question paper in class ☐ Pre-University exam **Documents to be uploaded as evidence** **8. Samples of all above assessments**	2
16.	**Are the question papers for CCE mapped for blooms taxonomy** **Bloom's taxonomy provides a framework for classifying learning objectives at different levels of complexity Question papers for CCE as well as main exam are structured accordingly as follows 1. Remembering (Recalling) 2. Understanding (grasping) 3. Applying (Using knowledge) 4. Analysing (categorising) 5. Evaluating (making judgements) 6. Creative (generating new ideas)** **Documents to be uploaded as evidence** **18.Qustion Paper Mapping**	-
17.	**Give details of beyond syllabus scholarly activities like book reviews, intercollege or interstate quizzes, essay competitions etc.** ☑ Books reviews ☑ Intercollege quizzes ☑ Interstate quizzes ☑ Essay competitions **Documents to be uploaded as evidence** **9. Details of activities in form of concept. participation details, event summaries**	10
18.	**Does the use HEI use E-learning modules?** ◉ Yes - Self developed e-modules by faculty members ○ Yes - E-modules available on open sources ○ Yes - PPTs developed by the faculty members ○ No **Documents to be uploaded as evidence** **11. Details of modules , URL, clippings if any specific**	10
19.	**Has faculty members designed any type of E-content / e0study material like PPTs, PDF Notes etc.?** ◉ Yes - More than 5 modules ○ Yes - 5 modules ○ Yes - Less then 3 modules ○ No **Documents to be uploaded as evidence** **12. List and details of sample modules**	10
20.	**Is there any different pedagogy employed in teaching & learning other than the traditional methods at your HEI ?** **Give details of the new /different pedagogy in 250 words, describing the unique features comparison with traditional pedagogy and envisaged impact, provide design of pedagogy, details of tools used, feedback from students, evidences for improvement or impact Depending on the specific learning goals and subject matter dynamic and engaging learning environment is created which empower student to participate actively Some of the new pedagogier employed by the institution are 1. Student enhance there understanding through experience with teachers acting as facilitators 2. Students learn through collaboration sharing knowledge through group discussions and projects 3. Problem solving methods- Which faster critical thinking and curiosity 4. Experiental learning- Hands on activities and field trips enable students to connect theory to practice 5. Games and technology added learning- interactive boards and online resources provide personalised learning.** **Envisaged impact of new / different pedagogy** **New or different teaching methods new pedagogical approaches have a significant impact on teaching and learning envisaged Impacts are 1. Increased student engagement interactive and project based learning result an active student involvement 2. Personalised learning new technology has enabled teachers to centre to individual student needs and learning style. 3. Focus on critical thinking analysing information and problem solving 4. Global collaboration online platform allowed students to collaborate and learn across borders** **Documents to be uploaded as evidence** **13. Evidences for improvement / impact.**	-

Section 3: Research activities and community services   (प्राप्तांक : 80/145)

क्रमांक	विवरण	प्राप्तांक
1.	**Give details of various research projects and endowments received by the HEI during the last 5 years** <table><tr><td>S.No</td><td>Name of Project</td><td>Funding Organisation</td><td>Amount</td></tr><tr><td>1</td><td>NIL</td><td>NIL</td><td>0.00</td></tr></table> **Documents to be uploaded as evidence** **1. Details of status, funding organisations, amount of funds available?**	0
2.	**Grants received from Govt. and non Govt. agencies for research /endowments.**	0

क्रमांक	विवरण				प्राप्तांक
	S.No	**Nature Of Grant**	**Organisation**	**Amount**	
	1	NIL	NIL	0.00	
	Documents to be uploaded as evidence **2. Details of status, funding organisations, amount of funds available?** **3. Audit report**				

3.	**Percentage of teachers registered as Research Supervisors.** ◉ Yes - More than 50% ○ Yes - 40-50% ○ Yes - 30-40% ○ Yes - Less than 30% **Documents to be uploaded as evidence** label class="col-md-12 control-label"> 4. List with order from pertaining to approvals as research supervisors.	10
4.	**Give details of Seminars/conferences/workshops on Research Methodology, IPR, and Entrepreneurship conducted by the HEI during the last five years?** **11** **Documents to be uploaded as evidence** **2. Brochures, event plan, event summary**	10
5.	**Has the institution created an ecosystem for innovation and for strengthening the Indian knowledge system (Idea house, subjects or sessions on IKS, Incubation center)** **• The college has signed MoU with various Institutions of Jabalpur and abroad for creating an innovative ecosystem. • Six departments of the college are involved in research work. • Faculty members publish research papers in National and International journals. • The college organizes R&D workshops and seminars. Renowned scholars and a noted scientist have visited the campus. • The institution award duty leaves to the faculty for attending seminars and R&D workshops off campus. • NCC and NSS wings of the college discharge their social responsibility through extension activities in the community and close by villages. • This includes activities ranging from traffic awareness, AIDS awareness, swachhata abhiyan, blood donation drives, pure water awareness, and de-addiction awareness program etc. https://drive.google.com/file/d/1upgDjBJHB63VOjcxpDPf8Mn9OgyhMS7V/view?usp=sharing** **Documents to be uploaded as evidence** **7.Notices, Brochures, event plans, reports, photos of centers, activities, policies & events dedicated to IKS, boot camps, symposiums**	-
6.	**Has the institution established an IPR cell?** ◉ Yes ○ No **Documents to be uploaded as evidence** **8.Document of IPR cell**	5
7.	**Has the institution organized awareness program on IPR?** ◉ Yes ○ No **Documents to be uploaded as evidence** **9.Notice, attendance, Photos**	5

8.	**Give number of papers published per faculty members during the last five years in the Journals notified on UGC website?**				10

SNo	Name of the Paper	Name of the faculty member	Name of the Journal	Year of Publication
1	A Comparative Study on dietary Behaviour of Working and Non-working Women	Dr. Bhavana Sharma	International Journal of Social Science and Management Studies	2021
2	A Comparative Study on Health Awareness of Working and Non-working Women	Dr. Bhavana Sharma	Shodh Drishti - An International Peer Reviewed Refereed Research Journal	2021
3	A Majestic and Revival Herb Selaginella Bryopteris Ethnomedicinal uses a mini review	Dr. Vijaya Shrivastava Kaushal	International Journal of Research and Analytical Reviews	2021
4	A Study on Awareness of E-Tutorials and Digital Library among College Going Students	Dr. Reena Bhairam	Kala Sarovar	2021
5	A Study on Suitability of Masks Among Different Age Groups During Covid-19 Pandemic	Dr. Reena Bhairam	Printing Area International Interdisciplinary Research Journal in Marathi, Hindi an Engligh Language	2021
6	Antioxident Potential of Medicinal Plant and its Future Prospectives A View	Dr. Rachana Pandey	International Journal of Research and Analytical Reviews	2021
7	Asparegus Racemosus A Therapertic Herb	Dr. Vijaya Shrivastava Kaushal	International Journal of Research and Analytical Reviews	2021
8	Baiga Janjati ki mahilao ki unke samajik sanskritik evam aarthik vikas me bhumika balaghat	Mrs. Madhuri Ramteke	International Journal of Social Science and Management Studies	2021
9	Bryophyllum Pinnatum Ayurvedic Plant A Miraculous and Folk Herb	Dr. Rajni Nigam	International Journal of Research and Analytical Reviews	2021
10	Comparing Efficacy of mRNA and AstraZeneca Vaccines Against ASRS-CoV-2variants of Concern	Dr. Sadhana Kesharwani	International Journal of Global Science Research	2022
11	Development of Modules to combar Malnutrition among Children under Five Years	Dr. Nandita Sarkar	International Journal of Research Culture Society	2021
12	Impact of Nutritional Education on Knowledge Attitude and Practices KAP Score on Gond Tribal Mothe	Dr. Smita Pathak, Dr. Brijlata Dubey	Annual Research Journal Anusandhan	2021
13	Indian Street Food Safety	Dr. Smita Pathak	Ambient Science, 2022	2022
14	Kisoriyo me janmakram ke aadhar par antarmukhi bahirmukhi ubhaymukhi vyaktitwa ka tulnatmak adhyan	Dr. Manisha Arya	Vidyawarta, International Interdisciplinary Multilingual Refereed Journal	2021

क्रमांक	विवरण				प्राप्तांक
	15	Medicinal and Nutritional Significance of Mushroom A Critical Review	Dr. Rajni Nigam	International Journal of Research and Analytical Reviews	2021	5
	16	Phenotypic and Genotypic Variations Regarding Earlobe and Hypertrichosis Among Human Beings	Dr. Sadhana Kesharwani	International Journal of Innovative Research in Science, Engineering and Technology	2021	
	17	Phenotypic Variations in Few Facial Traits of Human Beings	Dr. Sadhana Kesharwani	International Journal of Multidisciplinary Research in Science, Engineering and Technology	2021	
	18	Prototype of Minimize the Freeze Storage Effect on the Nutritive Value of Fishes of High Commercial	Dr. Shampa Jain	Journal of Interdisciplinary Cycle Research	2021	
	19	Role of NGOs in Rural Development	Dr. Reena Bhairam	A Monthly Journal of Multidisciplinary Research	2021	
	20	Role of Women in Freedom Movement	Dr. Reena Bhairam	International Journal of Social Science and Management Studies	2021	
	21	Study of Impact of Covid-19 Pandemic on the Learning Attitude of College Students with Reference to	Mrs. Madhuri Ramteke	International Journal of Innovative Research in Science, Engineering and Technology	2021	
	22	Study of the Comparative Effect of Frozen Storage on the Microbial Profile af the Muscle of Fresh Wa	Dr. Shampa Jain	Journal of Advanced Scientific Research	2021	
	23	Study of the Impact of Covid-19 on the Physical and Social Development of Children of Late Childhood	Mrs. Madhuri Ramteke	International Journal of Innovative Research in Science, Engineering and Technology	2021	
	24	Taraxacum Officinale Dandelion A Natural Booster, Comprehensive Review on its Benefits	Dr. Rachana Pandey	International Journal of Research and Analytical Reviews	2021	
	25	Variation in Eye Color of Human Beings	Dr. Sadhana Kesharwani	International Journal for Modern Trends in Science and Technology	2021	
	26	Vermiremediation to Remediate Organically Contaminated Soils	Dr. Sadhana Kesharwani	International Journal of Innovative Research in Science, Engineering and Technology	2021	

Documents to be uploaded as evidence
3. Details of journals, research papers and author faculty member

9.	What are the activities employed topromote research culture and apptitude among senior students of the HEI	-

9. What are the activities employed topromote research culture and apptitude among senior students of the HEI
The institute believes in establishing a research culture and environment in the college, thus it thrives to maintain research facilities such as purchase of new lab equipment's, subject specific books and journals. In the present scenario the IT structure is also regularly maintained and better facilities for internet and other e-learning platforms are provided. The institution publishes its own research journal 'Anusandhan' in which research papers from the faculty members are invited. It also maintains linkages with other institutes, industries, hospitals, boards etc. for the conduction of research work. It encourages the students for research fellowship. It has an established code of conduct for research scholars. Research activities are monitored by a committee. RESEARCH POLICY: • All eligible faculties should register as research guides. • Publications by faculty in reputed indexed journals are appreciated. Plagiarism is strictly prohibited. • Post graduate students are given the option to choose for dissertation. Each department has to apply for at least one research project, with external funding. • Tie-ups with industries and corporate research in emerging areas and industry relevant areas are carried out. • Papers related to research methodology are incorporated in the curriculum. • Course work in the Home Science faculty is carried out in the institute.

Documents to be uploaded as evidence
12.Research promotion policy

10. **Give details of MoU/collaborations/linkages for Faculty exchange, Student exchange, Internship etc. during the last five years**

SNo	Name of MoU	Organisation for MoU
1	Community Work	National Care Service Center for Differently Abled Govt. of India , Napier Town, Jabalpur
2	Community Work, Internship	National Care Service Center for SC, ST, OBC Govt. of India , Napier Town, Jabalpur
3	Internship	Narmada Jacksons Grand Heritage Hotel
4	Project, Interrnship, FDP, Workshop, Seminar	SAGE University Indore M.P.
5	Project, Research	Nitra Power Loom Service Center PLSC Varanasi
6	Research	Vasant Kanya Mahavidhyalaya Kamachi, Varanasi
7	Research and Development	PG Teaching Department of Home Science, Rashtrasant Tukadoji Maharaj Nagpur University
8	Research and Internship	Deptt. Of Food and Nutrition College of H. Sc. G. B. Pant University of Agriculture and Technology
9	Research awareness programme	Research India LLP Jabalpur
10	Research Training	The Bhor Chemical and Plastic Pvt. Ltd. Ambad Nasik
11	Research, Internship, Community Work	Choithram Hospital and Research Center, Indore
12	Research, Internship, FDP, Project work	JNKVV, Jabalpur, M.P.

Score for item 10: **5**

Documents to be uploaded as evidence
4. Invites, MoUs, details of participants, certificates from institutes/ industries/organisation etc.

11. What are the extension activities carried out in your HEI in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five year?
15

Documents to be uploaded as evidence
5. Event brochure/pamphlet, event summary, Testimonials from beneficiaries/community partners etc.

Score for item 11: **10**

12. Have the faculty members in your HEI published books and chapters in edited volumes/books and papers in national/ international conference proceedings during last five years?

◉ Yes - Books, Book Chapters, Research Papers, Conference Proceedings   ○ Yes - Books   ○ Yes - Book Chapters   ○ Yes - Research Papers   ○ Yes - Conference Proceedings   ○ No

Documents to be uploaded as evidence
6. Details of books, chapters, research papers and author faculty member

Score for item 12: **5**

13. Furnish the number of awards/recognition/honors received by faculty/students during the last 5 years
07

Score for item 13: **5**

क्रमांक	विवरण	प्राप्तांक
	Documents to be uploaded as evidence 7. Name of the award/ recognition etc., recipient and details of the honor/ award	
14.	Give details regarding number of Faculty development programs conducted or attended during the last 5 years 52 Documents to be uploaded as evidence 8. Name, duration, number of participants, topic etc.	5
15.	Have students/members faculty undertaken any Industrial/ Social project in last 5 years <table><tr><td>SNo</td><td>Project</td><td>Organisation</td><td>Status</td></tr><tr><td>1</td><td>NIL</td><td>NIL</td><td>Incomplete</td></tr></table> Documents to be uploaded as evidence 9. Details of the project, status to show its progress and sanction	0
16	Is there any provision of seed money? ○ Yes　◉ No Documents to be uploaded as evidence 10. Give details regarding 1.Source, 2.Beneficiaries, 3.Project Undertaken, 4.Amount sanctioned, 5.Outcome of project	0
17.	Number of extension and outreach programs conducted by NSS/NCC with involvement of the community? (Godh gram, Red cross, ELC, ECO, Red Ribbon, Robin Hood,NSS,NCC) 15 Documents to be uploaded as evidence 20. Brochure, report, photos, attendance, Impact study.	10
18.	Any specific activities of the HEI which might considered as best practice to be highlighted? Being a girls college, the institution takes several measures for the safety and security of the students. There are security guards on both the gates of the college, round the clock. The entire campus is under continuous surveillance of CCTV cameras. The students are allowed to enter only after showing their Identity cards issued by the institution. No outsider is permitted in the campus after 7 P.M in the evening. There is also a Mahila Police Chowki inside the campus. Right from the beginning of the session the students are given Counseling by the staff members of different committees, regarding the welfare schemes for the students. The college runs a teacher guardian scheme in which every staff member is allotted about 60 students. The teacher guardian maintains an overall record of these students and works for their progress. Biannual meetings with the parents of these students are held in which the problems faced by the students are discussed. There is a grievance and harassment cell in the college where the girls can register their complaints, which are then redressed. Awareness of various women issues such as POCSO, female feticide, child abuse etc. is spread through rallies, posters, and nukkad natak. Significance of the activity for students. Safety and security of students Discipline maintenance of regarding welfare schedule one to one interaction counseling a students through teacher-guidance scheme and keeping all the records of students related to attendance and their problems allotted to college grievance and harassment cell resolve their problem after receiving their complains in complaint box, various awareness programmes organized related to gender bias POSCO, CANCER, PCOS, Aids, child abuse, good Touch-Bad Touch. All the department departmental clubs for over all personality development of students conduct all the programmes according to the preplanned calendar overcome their hesitation and build their confidence. Expected outcome of the activity for society. Students security and safety Maintaining discipline with regard to welfare schedules, one-on-one counseling sessions, teacher guidance programs, and maintaining all student records pertaining to attendance and issues reported to the college grievance and harassment cell will help students resolve their issues after the cell receives their complaints through a complaint box. Various awareness campaigns regarding gender bias, POSCO, CANCER, PCOS, Aids, child abuse, and good touch, bad touch will also be held. Impact assessment. The teacher-guidance scheme, the college grievance and harassment unit, and numerous awareness programs all resolve problems after receiving complaints in the complaint box.	-

Section 4: Student Support and Progression　(प्राप्तांक : 91/145)

क्रमांक	विवरण	प्राप्तांक
1.	Give the number of students benefitted by Scholarship and free ship provided by the institution 2254 1. Name of scholarship delivered 2. List of beneficiaries 3. Beneficiary detail with the amount	10
2.	Furnish details of skill development initiatives during the last 5 years. <table><tr><td>SNo</td><td>Course</td><td>Participant</td></tr><tr><td>1</td><td>Awareness of trends in technology</td><td>1038</td></tr><tr><td>2</td><td>Language Skill</td><td>1057</td></tr><tr><td>3</td><td>Life Skill</td><td>4134</td></tr></table>	2

क्रमांक	विवरण	प्राप्तांक
	4 Soft Skill 951 **Documents to be uploaded as evidence** **1. Name, duration, number of participants, trainer, topic, brochures, pamphlets etc.**	1
3.	**Enlist the number of activities organized under Swami Vivekanand career guidance (excluding career fair)per year.** (table below) **Documents to be uploaded as evidence** **8. Notice,Attendance,Photos**	5
4.	**Give the percentage of student benefitted by guidance for competitive examination and career counseling by HEI** **232** **Documents to be uploaded as evidence** **9. Notices, percentage of students attended, classes scheduled, timetable, no. of selections if any.**	5
5.	**Give the number of Alumni meetings conducted by HEI.** **5** **Documents to be uploaded as evidence** **10. Invitation letter, Attendance, Photos, Newspaper cutting**	3
6.	**Give the percentage of student progression to higher education.** **209** **Documents to be uploaded as evidence** **11. Identity card, exam form, Admit card, etc.**	5
7.	**List the no of students placed by placement drive of college, Rozgar mela, or departmental placement.** **28** **Documents to be uploaded as evidence** **12.Notice, Letter, Attendance, photos**	5
8.	**Is there a registered Alumni Association that contributes significantly to the development of the HEI through financial and/or other support services? What is its contribution during the last 5 years?** ◉ Yes - Involvement ○ Yes - Contribution ○ Yes - Just Existing ○ No **Documents to be uploaded as evidence** **2. Name, duration, number of participants, trainer, topic etc.**	10
9.	**Does the HEI have a full-fledged placement cell in last 5 years** ◉ Yes - Placement Drive Conducted ○ Yes - Just the Cell is Existing ○ No **Documents to be uploaded as evidence** **3. Name, duration, number of participants, trainer, topic etc.**	10
10.	**Give the number of students placed in Government jobs / Qualified any State level / National level exam like NET/SLET/UPSC/State PSC etc.) in last 5 years** **31** **Documents to be uploaded as evidence** **4. New clippings / certificate of selection**	2
11.	**What was the pass percentage of students during last 5 years at your HEI** **91** **Documents to be uploaded as evidence** **5. Give detail of students appeared and passed the examination**	10
12.	**What are the initiatives undertaken by the HEI for Divyang Students? Does the HEI have an enablement center?**	1

Table for item 3:

S.No	Name of Activity	No.of Students	Impact
1	Contribution and Role of Moral Values and Indigenous culture in Future Building of Youth	60	Good
2	Environment Awareness Programme	43	good
3	General Knowledge Online Quiz of MP	297	Excellent
4	Goal Setting and Goal Achievement	120	Excellent
5	Hindi Diwas and Indias role in the Present Global Scenario	100	Best
6	Importance of Moral Education and Cultural Introduction of India	109	Excellent
7	Importance of Water and Water Conservation	159	Excellent
8	Information about Medicinal Plants	55	Good
9	Laziness is the Worst Enemy of Man	115	Excellent
10	Overall Development of Personality and Importance of Entrepreneurship	100	Best
11	Problem and Solution of Depression and Various Opportunity for Employment and Self employment after	100	Better
12	Role of Mixed Forest in Nature Conservation	52	Good
13	Slow fashion the new normal	85	Good

क्रमांक	विवरण	प्राप्तांक
	☐ Dedicated Enablement Centre ☐ HEI has live MoUs with NGOs and other Organisations for Supporting Divyang ☑ Centre Provides Books/Tools/Equipment to Divyang Students ☐ Activities are Conducted by HEIs on Adhoc Basis ☐ HEI Provides Skill Training to Divyang **Documents to be uploaded as evidence** **6. Details of number of differently abled students, activities done for these students, organisations as partners Details of enablement center**	
13.	**Give details of e-content and e-library resources available on the HEIs campus** ◉ Yes - The library is automated and has subscription to e-books/journals ○ Yes - Only e-books and e-journals ○ Yes - Only automation ○ No **Documents to be uploaded as evidence** **7. List of e-journals and e-content resource subscription available with the HEI**	5
14.	**How many students & teachers have been using e-granthalay/N-LIST(library-footfall)** **Registered** 0 **Completed** 14 **Documents to be uploaded as evidence** **19.Online access record of e- Granthalay or N-LIST**	0
15.	**How many awards/medals were won by students for outstanding performance in sports/cultural activities at the university/state level** **Total number of Award/Medals in SPORTS at university/state level by student.** <table><tr><th>S.No</th><th>University Level</th><th>State Level</th></tr><tr><td>1</td><td>1</td><td>3</td></tr></table> **Documents to be uploaded as evidence** **20.Photos, copy of the certificate**	7
16.	**Total number of Award/Medals in CULTURAL (literature & all other except sports) activities at university/state level by student** <table><tr><th>S.No</th><th>University Level</th><th>State Level</th></tr><tr><td>1</td><td>0</td><td>2</td></tr></table> **Documents to be uploaded as evidence** **21.Photos, copy of the certificate.**	5
17.	**Total number of sports and cultural events (organised by the college or other institution/govt/non-govt) in which students have participated** <table><tr><th>S.No</th><th>Total No.of sports</th><th>Total No.of cultural events</th><th>Sports/Cultural events by other institutions</th></tr><tr><td>1</td><td>3</td><td>28</td><td>7</td></tr></table> **Documents to be uploaded as evidence** **22. Events, report, attendance, participation certificate**	1
18.	**Give details of Wifi facility on the HEI campus and computer lab/language lab,Student-Computer ratio.** ☑ Computer Lab ☑ Language Lab ☑ Wifi Facility ☑ Licensed Leas Line in HEI's Name **Documents to be uploaded as evidence** **8. Geotagged hyperlinked Photos and videos of computer labs and license of wifi**	5

Section 5: Governance, Leadership and Management   (प्राप्तांक : 60/135)

क्रमांक	विवरण	प्राप्तांक
1.	**Does the HEI have Vision, Mission statements and core values formulated?** ◉ Yes ○ No **Documents to be uploaded as evidence** **1. Where has it been displayed? Photo of display**	10
2.	**Is the management of HEI participative and decentralised?** ◉ Yes - Active decentralisation ○ No **Documents to be uploaded as evidence** **2. Evidences for delegation of work , committees and other task teams**	10
3.	**What are the different policies of the HEI** <table><tr><th>S.No</th><th>Name of policy</th><th>link</th></tr><tr><td>1</td><td>College Management Policy</td><td>https://drive.google.com/file/d/11WRB2LdVz7kunNfhPVWplS1SJN98XafD/view?usp=drive_link</td></tr><tr><td>2</td><td>Addmission Policy</td><td>https://drive.google.com/file/d/19saT-4nIE3LEz3bBa1PQyTrr6xYArJ6m/view?usp=drive_link</td></tr><tr><td>3</td><td>NEP Policy</td><td>https://drive.google.com/drive/folders/1YNzyx8qJb96Dl3rM-YNur8tAw0ZVkTqsmGc5inR8iBD3mo0QMWk_orUcsS_R</td></tr></table>	10

क्रमांक	विवरण	प्राप्तांक
	Documents to be uploaded as evidence **22. Events, report, attendance, participation certificate**	
4.	**Furnish the Organogram of HEIs……………** ⦿ Yes ○ No **Documents to be uploaded as evidence** **3.Photo of Flowchart of Hierarchy**	5
5.	**Has the institute prepared its short-term and long-term Institutional perspective plan.** **The college proposes the following short term plan for developing skill in the students and making them employable Short term Plan Workshop artifitial inteligence cyber security Madhubani painting management of e waste Certificate on vermi composite Mushroom cultivative Bakery and confectionary Food Processing Soft toy making Advanced Excel Faculty development programme seminar 3R Reuse, redused, recycle training programme for non teaching staff Long term Plan Setting up of incubation center in the college to facilitate startup etc. Starting new cources MSc Computer Science , MSc Biotechnology , PGDCA** **Documents to be uploaded as evidence** **4.Document related to IDP**	-
6.	**Is there Implementation of e-governance in areas of governance like use of emails for official communication, updated HEI website etc.** ☑ Administration ☑ Communication ☑ Managing Accounts and Finance ☑ Updated College Website ☑ E-mail for communication between the faculty members and students for official purpose **Documents to be uploaded as evidence** **3. Give details of the above selected activity**	0
7.	**Provide details of the training activities for Administration development programs, management development programs for non-teaching staff(Supporting staff) in last 5years** <table><tr><th>SNo</th><th>Training</th><th>Participant</th></tr><tr><td>1</td><td>NA</td><td>0</td></tr></table> **Documents to be uploaded as evidence** **4. Name, duration, number of participants, trainer, topic etc.**	0
8.	**What has been the Institutional strategy for mobilisation of funds and resources during the last 1 year?** ○ Yes - Strong efforts to generate funds through revenue other than fees or philanthropy ⦿ No **Documents to be uploaded as evidence** **5. Give details of the funds received and sources**	0
9.	**How many policies were prepared in accordance to the perspective plan/Institutional governance/Best practice.** **2** **Documents to be uploaded as evidence** **8.Documents of policies**	5
10.	**Write in detail about IQAC initiatives.** **IQAC take initiative to enhance quiality of education and research culture among faculty as well as students** **Documents to be uploaded as evidence** **9.Documents of Initiatives,Committees,Reports,Activities**	-
11.	**Furnish evidence of incremental growth of the institution initiated by IQAC in last academic year.** <table><tr><th>S.No</th><th>Initiatives</th><th>Incremental growth observed</th><th>Impact</th></tr><tr><td>1</td><td>Mou with different institute or industries</td><td>skill development</td><td>Better work culture develop among student as well as faculty</td></tr><tr><td>2</td><td>e-Workshop on IPR</td><td>understanding about copy write as well as patenting</td><td>Development of quiality in research culture</td></tr><tr><td>3</td><td>self defence training programme 31.07.2021</td><td>Development of self confidance</td><td>Enhancement of strength as well as confidance</td></tr><tr><td>4</td><td>Organized Blood Donation camp on 24.11.2021</td><td>Health consciousness</td><td>Seriousness about Health</td></tr><tr><td>5</td><td>National science day celebration on 28.02.2022</td><td>Enhancement of thinking ability</td><td>Development of innovative ideas</td></tr><tr><td>6</td><td>Workshop on AQAR</td><td>Understanding for NAAC acredation</td><td>Expectation of better grade of college through NAAC</td></tr></table> **Documents to be uploaded as evidence** **10.orders, impact study report**	5
12.	**Mention effective welfare measures for teaching and non-teaching staff for career development.** **effective welfare measures for teaching and non-teaching staff for career development adopted by college are availibility of Computer Lab, Internet facility ,Libraby ,Duty leave, Faculity development programme, Training Programme for non teaching staff, congerious atmosphere completion of cource by subtitute teacher in case of leave** **Documents to be uploaded as evidence** **11.Leave document, list of no. of training for staff development, photos of facilities for staff**	-
13.	**Mention any policy formulated for college staff to attend conferences or workshop.** ⦿ Yes-Have Policy ○ No Policy	5

क्रमांक	विवरण	प्राप्तांक
	Documents to be uploaded as evidence **12.Document of policy** **13.List of beneficiaries**	
14.	**What is the constitution of IQAC of the HEI and what are its contribution during last 5 years?** ⦿ Yes-Active in quality improvement ○ Yes-Only constituted with no contribution in implementation of quality initiatives ○ No **Documents to be uploaded as evidence** **6. Details of IQAC team and its activities /contribution in implementation of quality initiatives in the HEIs**	**10**

Section 6: Best Practices and Institutional Values   (प्राप्तांक : 95/125)

| क्रमांक	विवरण	प्राप्तांक
1.	**Does the HEI have a Gender equity policy?** ⦿ Yes ○ No **Documents to be uploaded as evidence** **1. Link to gender equity policy**	**5**
2.	**Mention initiatives taken by HEI for Energy conservation.** **Installation of solar pannel in hostel buildings used of LED bulbs and other energy saving devise Lowering use of electricity colding and heating appliance unplugging electric device when not in used plantation to provide green cover** **Documents to be uploaded as evidence** **2..Solar Panel photos.** **3. Energy Saving devices.** **4. Energy saving analysis** **5. Report of activities if any equipment**	**-**
3.	**List the initiatives taken by HEI for water conservation.** **Fixing leakage leak detection and repair turning off tabs when not in use avoiding over flow of tanks installing water efficient appliance reuse of grey water rain water harvesting** **Documents to be uploaded as evidence** **2..Solar Panel photos.**	**-**
4.	**Enumerate the facilities provided to specially-abled students.** <table><tr><td>**S.No**</td><td>**Facilities**</td></tr><tr><td>1</td><td>All UG and PG programme, Physical infrastructure and activities must be accessible</td></tr><tr><td>2</td><td>Braille Books are available in library</td></tr><tr><td>3</td><td>Facilities are provided time to time as per govt. rules</td></tr><tr><td>4</td><td>Govt. M.H. college of Home Sceince and Science, Jabalpur will makes resonable changes in the educati</td></tr><tr><td>5</td><td>Lift facilities are available for Disable student and faculities</td></tr><tr><td>6</td><td>Ramp and toilet</td></tr><tr><td>7</td><td>Staff are trained to assist person with disabilities, including person with learning disabilities</td></tr><tr><td>8</td><td>The guideline and regulation have been issued by the examination department for use scribe in exam</td></tr></table>	**5**
5.	**Give number of activities conducted for clean and green campus initiatives.** **9** **Documents to be uploaded as evidence** **7.Letter, list of activities, brochure, photos**	**5**
6.	**How many activities have been conducted beyond the campus for environmental conservation and promotion.** <table><tr><td>**S.No**</td><td>**Activities**</td><td>**Area**</td></tr><tr><td>1</td><td>Awareness on International Plastic Bag Free Day Eco Freindly Bag Making work Shop</td><td>College Campus</td></tr><tr><td>2</td><td>Clean and Plastic Free Campus and awareness Programme</td><td>College Campus</td></tr><tr><td>3</td><td>Cleanliness drive</td><td>Outside of Campus</td></tr><tr><td>4</td><td>Cleanliness Fortnight</td><td>College Campus</td></tr><tr><td>5</td><td>Go-Green Initiative International Plastic Bag Free Day</td><td>Natwara</td></tr><tr><td>6</td><td>Narmada River Safai Abhiyan</td><td>Gwarighat</td></tr><tr><td>7</td><td>Swachha Jabalpur Swastha Jabalpur</td><td>Outside of Campus</td></tr><tr><td>8</td><td>Swachta Abhiyan</td><td>Natwara</td></tr><tr><td>9</td><td>Tree Plantation</td><td>College Campus</td></tr></table>	**5**
7.	**In which aspect do you think your institution is distinctive and unique.** **10** **Documents to be uploaded as evidence** **8. Brochures, photos**	**10**

क्रमांक	विवरण	प्राप्तांक
8.	**How many SDG(Sustainable Development Goals) goals does HEI cater to in its activities.Enlish the HEI's flagship programs?.** | S.No	SDG Number	Flagship programme	Activities
---	---	---	---
1	1	women empowerment	International Women Day
2	2	Election Awereness	Rally
3	3	Vaccination	Covid
4	4	Youth Program	Cultural Program
5	5	Senior Citizen	Social Activities
6	6	NCC	Activity
7	7	NSS	Activity
8	8	Ullash	Culture Program | **Documents to be uploaded as evidence** **9. Flagship program, Activities report, related to SDG, registration, global presence**	15
9.	**Institutional development plan has the HEI prepared on?** ◉ Yes ○ No **Documents to be uploaded as evidence** **10.IDP**	50
10.	**What are Best Practices and Institutional Values List the best practices at your HEI** **I Title Development of Event Management Skills Objective To focus on the promotion of management skills thereby creating opportunities to become self-reliant The Context to involve maximum number of students of the department in the conduction of activities The Practice Every department forms its activity club at the beginning of each session with four post holders President Vice President Secretary and Joint Secretary from the post graduates classes This club under the guidance of a teacher coordinator carries out various activities throughout the year such as publication of departmental magazine updation of wall magazine conduction of workshops seminars and lectures Various competitions like quiz poster and slogan essay writing debates rangoli greeting card making speech Along with this these clubs also celebrate various days of National and International importance and manage departmental activities Evidence of Success This practice proves to be highly beneficial especially in regard to the participation of those students who were otherwise introverts and stayed behind Problems Encountered The time slot for different batches did not match with one another therefore common time slot had to be allotted II Title Stress Management and Awareness to Fight Corona through Mentoring Objectives Yuva Shakti Corona se Mukti Awareness in the neighborhood corona and its remedies through the youth The Context During the spread of pandemic there was a lot of Misconception regarding the vaccination and other preventive measures The Practice A presentation discussing the symptoms preventive Measures or precautions regarding the spread of the pandemic and its remedies was shown to all the students of the college through their teacher guardians People were prejudiced against the vaccine and to convince them was a big challenge Thus the youth were prepared to counsel their family members and neighbors A record of attendance of the presentation as well as the vaccination details of the entire students and staff was maintained in the institution and uploaded in the Covi-Sandesh App Evidence of Success The practice proved to be highly successful in promoting awareness and removing the misconception Problems Encountered Due to the spread of the disease people were Confined to their houses therefore the program had to be conducted online along with offline mode Core Principles like integrity diversity sustainablity excellenence innovation social responsibility that strengthen the vision and mission of the institution** **Values projected thus the Best Practices sss** **Institution has devolped its own policies as per guidelines of UGC central and state policies These policies have been framed for the betterment of the institution for environmental protection the campus is plastic free zone Roof water harvesting and rain water harvesting system has been developed in the campus Go green has been practiced in the campus** **Social Impact** **Importment personalities like Minister MLA other dignitaries and various administrative like SDM SP and social worker develope and design specific activities and programs under flagship programs for the college They visit college guide and motivate students under the Aegies of the flagship programs** **Institutional distinctiveness** **The thrust area of the college is to impart quality education for the overall development of girls and transform them into responsible citizens of the country The institution gives priority to make the girls economically independent Experienced teaching faculty conducive environment of the institution and strong physical and academic infrastructure ensures holistic development of girls They are exposed to ICT from the beginning of their studies Value education is an integral part of the curriculum Equal importance is given to extension activities The NCC and NSS units carry out several community projects The IQAC of the college takes several initiatives to promote best practices among students** **Documents to be uploaded as evidence** **1. Clippings, Brochures, Photographs etc.**	-

Uploaded Document Link

Documents URL
https://drive.google.com/drive/folders/1_wuXlBgeJyx3uU5NbG-lP0cwPPvdVYQx?usp=drive_link
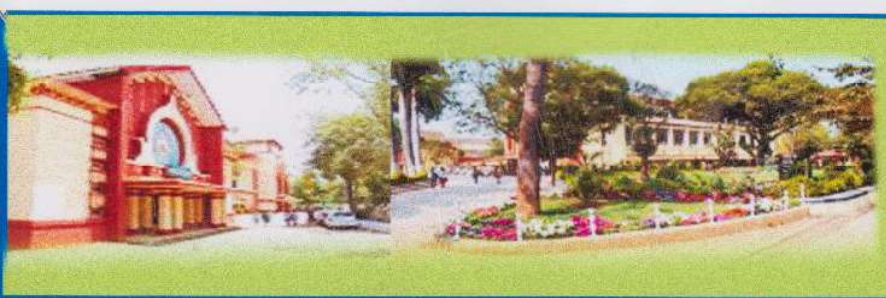
ACADEMIC AND ADMINISTRATIVE AUDIT

A A A A

GOVT. M. H. COLLEGE OF HOME SCIENCE AND SCIENCE FOR WOMEN, JABALPUR
Session 2022-2023 & 2023-2024

IQAC CLUSTER INDIA

INSPECTION COMMITTEE REPORT

FOR Govt. M.H. College of Home Sc. & Science for Women, Jabalpur

(Framed Under Sections 90(2) Read with 5(25), 14 (14), And 28 (dd) Of The Act)

The Academic and Administrative Audit Committee visited Govt. M.H. College of Home Sc. & Science for Women, JabalpurCollege on:

Day Monday	Date: 13.05.24	Time; 9.30 A.M

The External Peer committee members for AAAappointed by Cluster Maharashtra are:

No	Name	Designation	Address	Signature
1.	Prof. Dr. Ayub Shaikh	Chairman	ICS College, Khed, Coordinator Audit Cell, IQAC Cluste, AAA	
2.	Dr. Amelia Antony	Member	Principal, St. Paul Colleg, Associate Member IQAC Cluster	

Authorities of the organization who interacted with the AAA team are:

No	Name	Designation	Address	Signature
1.		Management representative		
2.	Dr.NanditaSarkar	Principal	Govt. M.H. College of Home Science & Science for Women Jabalpur	
3.		CDC member	Dr.NidhiChoubey	
4.		IQAC Incharge	Dr. B. K. Singh	
5.		Registrar or equivalent	Dr.JagdishSen	
6.		Teacher representative	Dr.GirishVerma	

The Audit report has been submitted by Cluster India on: _____

Committee Chairman

Principal

CHAIRMAN
Audit Team IQAC CLUSTER
Pune

IQAC CLUSTER PUNE
Reg. No.:
MAH/236/
2021/Pune
*

AAA and Gender Audit
Visit Schedule
Govt. M H College of H.Sc and Sc for Women, Jabalpur
Date- 13/05/2024: 9:30 A.M.

Sr.NO.	Activity	Time
I	**Interactions Part-1** 1) Principal 2) Chairman, G.C. 3) Chairman, CDC. 4) IQAC 5) Registrar 6) Head of Departments.	9:30 A.M. To 10:30 A.M.
II	**Interactions part-2** *7) WDC* *8) Women employee* 9) Mandatory cells and committees. 10) Best practices and Institutional distinctiveness.	10:30 A.M. To 11:30 A.M.
III	**Visits** *1) Women's facilities* 2) Academic departments (25%)(Verification of departmental documents). 3) ICT Infrastructure 4) Research Center 5) Library-ICT 6) Examination department 7) NSS and NCC. 8) Facilities and infrastructure for physical disable. 9) Waste management system. 10) Sports and cultural.	11:30 A.M. To 1:00 P.M.
IV	**Lunch**	1:00 P.M. To 2:00 P.M.
V	**Document verifications**	2:00 P.M.

	1) IQAC Documentation. 2) Students redressal, Ant ragging and Internal complaint cell. 3) e- governance 4) PO,PSO,CO Attainment 5) Policy documents. 6) Purchase committee. 7) Teachers Diary 8) Welfare scheme 9) Students placement data and documents. 10) Licensed software 11) **Administrative office Documents:** (Students admission records, scholarship, Grants and funding, Appointment, promotion and retirement records ,Service books, Salary records, financial audit reports etc.)	To 3:30 P.M.
VI	**Report writing.**	3:30 P.M. To 4:30 P.M.
VII	**Exit meeting**	4:30 P.M. To 5:00 P.M.

CHAIRMAN
Audit Team IQAC CLUSTER
Pune
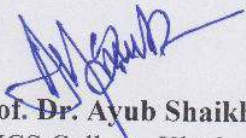
IQAC CLUSTER PUNE
Reg. No.: MAH/236/ 2021/Pune

MEMBER
Audit Team IQAC CLUSTER
Pune

AAA Recommendation

1) Decentralisation and participative management required to streamline and implemented effectively.

2) Develope research policy for effective research environment along with provide seed money for research project.

3) Streamlime effective continuous internal evaluation developing separate division of CIE examination.

4) Develope policies for extension and outreach activities to motivate for more participation amongst students and teachers.

5) Take the initiatives of extension and outreach activities under Unnat Bharat Abhiyan (UBA).

6) Provision for online application related to Anti ragging and student redressal.

7) Composition of mandatory cell should be as per UGC guidelines and maintain the documents of minutes of meeting and activities related to student redressal and anti ragging.

8) Administrative documentation should be maintained at a place and titled properly.

9) ILMS is expected to streamline effectively.

10) Make the provision of Open Education Resource (OER) on institutional website.

Prof. Dr. Ayub Shaikh
ICS College, Khed
Coordination Audit Cell
IQAC Cluster
Chairman, AAA Audit

CHAIRMAN
Audit Team IQAC CLUSTER
Pune

Dr. Amelia Antony
Principal, St. Paul College Mumbai
Associate Member
IQAC Cluster
Member, AAA Audit

MEMBER
Audit Team IQAC CLUSTER
Pune

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